

**Automation Capital Allowance (Automation CA) Checklist for Services Sector**

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**CHECKLIST FOR**

**APPLICATION OF AUTOMATION CAPITAL ALLOWANCEFOR SERVICES SECTOR**

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| **1.** | **Application Form to be uploaded in the InvestMalaysia portal under the General Application module** |  |
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| **2.** | **A copy of Business Licence *(mandatory requirement)*** |  |
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| **3.** | **A copy permit / licence / registration / accreditation / certificate / approval letter** from the relevant Ministry / Agency / Regulator (whichever is applicable) in relation to the company’s services activities |  |
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| **4.** | **A copy of tax incentive approval letter(s) *(if applicable)*** |  |
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| **5.** | **Following documents are to be certified by External Auditor:** | |
|  | 1. **List of purchased and installed machinery/equipment/software/system** |  |
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|  | 1. **Invoices/Purchased Orders and Delivery Orders for the machinery/equipment/software/system.** |  |
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|  | 1. **Proof of documents to indicate the full payment for machinery/equipment/software/system has been paid.** |  |